



Policy A8 (Vs 2) **The Safeguarding Officer**

The Post-holder

The BJC Safeguarding Officer must be in possession of an enhanced level CRB disclosure.

The BJC Safeguarding Officer should have a working knowledge of current safeguarding principles and practice.

The Safeguarding officer is appointed by the Chair of BJC in consultation with one other committee member.

Responsibilities.

The BJC Safeguarding Officer is accountable to the BJC Management Committee.

The BJC Safeguarding Officer is responsible for:

- Implementing Policy A9 the BJC Recruitment Policy and maintaining appropriate records of Recruitment.
- Providing information, training and support in safeguarding matters to the BJC committee, its' coaches and and volunteers.
- Keeping up to date with National guidelines and best practice (<http://www.isa.homeoffice.gov.uk/>)
- Responding to changes in National guidance by cascading information to the BJC Committee and reformulating policy and procedures as necessary.
- Maintaining a register of alleged, actual or threatened abuse including any action taken.
- Liaison with outside agencies in cases of suspected or alleged abuse
- Securely storing BJC safeguarding records in perpetuity.

Robin Vicary
November 2012

Approved at committee – November 2012